

MINUTES OF THE ANNUAL MEETING
OF THE CORPORATION OF
THE RECTOR, WARDENS AND VESTRY
OF THE CHURCH OF OUR SAVIOUR
IN
SAN GABRIEL, CALIFORNIA

The Annual Meeting of the Members of the Religious and Non-Profit Corporation of the State of California known as The Rector, Wardens, and Vestry, of The Church of Our Saviour, San Gabriel, California, was held on Sunday, February 23, 2020 in Cleaver Hall, The Church of Our Saviour, 535 Roses Road, San Gabriel, California, pursuant to the call of the Clerk, notice of the meeting having been given in accordance with the Bylaws. The meeting was presided over by Rev. Jeffrey Thornberg, Rector. Patricia Beith, Vestry Clerk, was appointed to record the minutes.

1. Call to Order

Rev. Jeff Thornberg, Rector, announced the quorum requirement had been met and called the 153rd meeting of the Church of Our Saviour to order at 12:04 pm.

2. Announcements

- a. All reports given today at the meeting are available on the COS website for review

3. **Motion** made and seconded to approve the March 10, 2019 Annual Meeting Minutes as presented – motion passed

4. Treasurer's Report – (see attached reports)

- a. Will Dumain reported that the COS was doing well and the Vestry was adhering to the COS five year financial plan
- b. Will and the Finance Committee will provide a summary of the 2020 budget to those who attend the March 22, 2020 forum which will be centered on the 2020 budget and encouraged all those interested in the details of the budget to attend

5. Ed Andersen presented a change to the COS Bylaw – (see attached report)

a. The change to the COS Bylaws is as follows: The number of members of the Vestry, including therein the Rector, shall be 14, of whom all but the Rector shall be "elective" members. Such number of directors or Vestry members may be changed by any method provided in the laws of California and particularly by an amendment to the Articles of Incorporation or by a Bylaw adopted by the members of this corporation. The term of office of the Rector as presiding officer and member of the Vestry with vote is for the period of incumbency of Rector. In the event of a vacancy in the Rectorate, the same shall be filled in accordance with the Diocesan Canons. The Senior Warden and the Junior Wardens, a clerk and a Treasurer shall be chosen as provided by the Diocesan Canons. An addition to this amendment was presented from the floor: In the years 2020 and 2021 the number of members to be elected to the Vestry 14 (5 individuals each year until the total number of Vestry to 13 plus the Rector).

Motion made and seconded by the Vestry to accept the changes to the Article III – Board of Directors or Vestry as written above – motion passed. A **motion** was made and seconded for the Annual Meeting attendees to change the Article III – Board of Directors or Vestry as written above – motion passed

6. Rector's Address

7. Senior Warden's Report:

a. Juli Kennedy acknowledged and thanked the members of the Profile Committee, Search Committee and the Vestry for work as the COS selected a new Rector. She also acknowledged the guidance of Rev. Bob Honeychurch and Phil Smith.

8. Preservation Fund Kick Off – Patrick Crandall – (see attached report)

a. Patrick report that based upon a study done to evaluate the needs of the campus repairs there are several recommended repairs to the COS campus which will cost around \$700,00

b. Over the next 30-60 days for members of the congregation will be asked to pledge money towards the Preservation Fund for repairs to the campus buildings and facilities. The Preservation Fund will be the direction of the Property Committee, Endowment Committee and Vestry. The Property committee developing a detailed description of the repair projects for the campus for the congregation to review. No work will be under taken without the funds to pay for the project.

9. Vestry Elections – Patrick Crandall

a. Patrick outlined the process for identifying Vestry members

b. Candidates for the Vestry are:

Dennis Duling

Katherine Feng

Jane He (filling a 2 year vacancy)

Maurice Saldebar

John Vandercook

c. Patrick asked for any nominations for Vestry members from the floor

d. **Motion** made and seconded to close the nominations – motion passed

e. **Motion** made and seconded to elect the slate of Vestry candidates presented by the nomination committee – motion passed

10. Delegates to the Diocesan Convention – Rev Jeff Thornberg

a. Rev Thornberg nominated the following individuals to be delegates and alternatives to the Annual Diocesan Convention

Rex Botengan

Jonathan Burke

Katherine Feng

Eric Miller

Juli Kennedy (alternate)

b. Nominations from the floor were opened

c. **Motion** made and seconded to close the nominations from the floor – motion passed

d. **Motion** made and seconded to elect the slate of Diocesan delegates as presented – motion passed

11. Recognizing of Retiring Vestry – Juli Kennedy

a. Juli recognized and thanked the following retiring Vestry Members

Kevin Vine

Paul Stewart

Patti Beith

Wendy Dong

Patrick Crandall

Juli Kennedy

12. Recognition of the retiring Wardens - Jeff Thornberg and Ed Andersen

13. Appointment of Senior Warden – Rev Jeff Thornberg

a. Eric Miller was appointed the Senior Warden

14. Other Business – none

15. **Motion** made and seconded to adjourn the Annual Meeting at 1:10pm

Respectively submitted by

Patricia A. Beith

Vestry Clerk