



**Vestry Meeting**  
**April 21, 2026**  
*Grace Chapel*

**Attendees:**

Father Jeff Thornberg (Rector), Ann Seitz (Senior Warden), Clyde Beswick (Junior Warden), Esther Siu, Virginia Barger, Rosemary Choate, Sara Dooley, Brent Schindele, Chris Hunt, Brenda Maceo, Amanda Montoya

**Excused Absences:**

Sarah Elizabeth McCandless, Myron Castro

**Staff:**

Patti Beith (Clerk), David Waller (Treasurer), Rev. Tim Hartley (Senior Associate Rector)

**Guests:**

Ashley Hengst (Diocesan Intern)

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The meeting was called to order at 6:35 p.m. by Father Jeff, followed by prayer.

A motion was made by Virginia Barger and seconded by Chris Hunt to approve the March 17, 2026, Vestry minutes as presented. The motion was approved.

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**Reports Submitted to the Vestry for Review**

- Rector's Report (see attached)
  - Approval of the Parochial Report
    - Voting will be conducted by email.
  - Senior Warden's Report (no report)
  - Senior Associate Rector's Report (see attached)
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## **Treasurer's Report — David Waller**

- February Financial Statements
- Transitional Housing (see attached report)
- ACGS (see attached report)
- Church of Our Saviour (see attached report)

A motion was made by Virginia Barger and seconded by Ann Seitz to accept the February financial report as presented. The motion was approved.

A motion was made by Virginia Barger and seconded by Rosemary Choate, upon recommendation of the Finance Committee, to pay the COS Mission Share Fund by drawing funds from the Keck/Cleaver Endowment and remitting payment to the Diocese from the Endowment Transfer Account. The motion was approved.

A motion was made by Virginia Barger and seconded by Sara Dooley, upon recommendation of the Finance Committee, to adopt a maximum PTO accrual of 240 hours for all staff of COS, Transitional Housing, ACGS, and OSC. PTO accrual will cease when an employee reaches 240 accrued hours and will resume when accrued hours fall below 240. The motion was approved.

A motion was made by Virginia Barger and seconded by Clyde Beswick to accept a gift from a parishioner to assist two individuals through the Transitional Housing Ministry. The gift will be received through the parishioner's Donor-Advised Fund. The individuals will submit invoices to the Director of Transitional Housing for reimbursement of medical, housing, and similar expenses, with payments made directly to the service providers. The motion was approved.

A motion was made by Virginia Barger and seconded by Rosemary Choate to accept a gift from a parishioner to fund a ministry targeted toward persons and families in their 20s and 30s. The motion was approved.

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## **Vestry Task Force Updates**

- Preschool Task Force Update — Rosemary Choate
  - Enrollment for Fall 2026 currently stands at 31 students. Break-even enrollment is 62 students. Summer enrollment is 38 students. (See attached report.)
- Growth — Chris Hunt / Clyde Beswick
  - Research has been conducted on the Alpha organization, and additional information is being gathered from other focus groups.
- Sustainability — Father Jeff
  - A prayer has been developed for task force members to pray daily as the task force explores its options.
- Children, Youth, and Newcomer Ministry — Amanda Montoya
  - Recommendations include additional campus signage to assist visitors in navigating the campus, revisions to the welcome card, and a newcomer gathering scheduled for May 3.
- Chinese Ministry (No report.)

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### **Other Business**

OSC has been honored as the 2026 California Nonprofit of the Year, an award presented by Assemblymember Mike Fong. The celebration will be held at OSC on May 29, 2026, at 1:00 p.m.

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### **After Action Report**

- All key topics were covered.
  - Appreciation was expressed for David and Virginia's organization and presentation of financial matters.
  - Appreciation was expressed for the Task Force Committee presentations.
  - It was suggested that a template be developed for Vestry reports.
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### **Prayer Requests**

- Prayer Requests
  - Andy Volk
  - Harriette Nagata
  - Bert
  - Katherine Feng
  - Chuck
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The meeting was adjourned at 8:38 p.m.

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### **Submitted by:**

Patricia Beith

*Vestry Clerk*