

MINUTES OF THE ANNUAL MEETING

OF THE CORPORATION OF THE RECTOR, WARDENS AND VESTRY OF THE CHURCH OF OUR SAVIOUR IN SAN GABRIEL, CALIFORNIA

The Annual Meeting of the Members of the Religious and Non-Profit Corporation of the State of California known as The Rector, Wardens, and Vestry, of The Church of Our Saviour, San Gabriel, California, was held on Sunday, February 14, 2021 via webinar from the Church of Our Saviour Church, 535 Roses Road, San Gabriel, California, pursuant to the call of the Clerk, notice of the meeting having been given in accordance with the Bylaws. The meeting was presided over by Rev. Jeffrey Thornberg, *Rector*. Patricia Beith, Vestry Clerk, was appointed to record the minutes.

1. Following the confirmation of a quorum by the Vestry Clerk, Patricia Beith, and a **motion** by David Waller and seconded by Dennis Duling to call the meeting to order, Rector Jeffrey Thornberg, called the 154th meeting of the Church of Our Saviour to order at 9:11am.
2. **Motion** made by Dennis Duling and seconded by Cece Horne to appoint Patricia Beith as Clerk for the recording of the minutes of the Annual Meeting – motion approved
3. Minutes of the 2021 Annual Minutes can be read in the Messenger Special Edition.
4. Juli Kennedy, Chairman of the COS Vestry Nomination Committee, presented the Vestry slate candidates for 2022
 - a. Joanna Cory
 - b. David Han
 - c. Gary Kinsley
 - d. Kit Shenk
 - e. Kari StewartFollowing a call for nomination from the floor of which there were none, a **motion** was made by David Waller and seconded by Dennis Duling to elected the nomination committee’s 2022 Vestry Slate – motion approved by a voice vote
5. Rector Jeffery Thornberg appointed John Vandercook as Senior Warden
6. The Gospel was read by Deacon Bill Doulos
7. Rector’s Address – “To everything turn, turn; to every Season turn, turn; to very purpose, turn, turn” (highlights)
 - a. The COS Music Program – Thank you to Taylor Vazquez-Reyes who has developed a musical program with an adult choir, children choir, hand bell choir led by Alice Rucker, and special music and concerts developed by Dustin Seo
 - b. Thank you to the Rev Annie Thornberg who has developed a children’s program including WHAM (Wednesdays homework and music) program with Taylor Vazquez-Reyes and programs at A Child Garden School
 - c. A huge thank you to Gabe Vazquez-Reyes for his expansion of COS’s technologic services during the pandemic connecting our community together through streaming and live programs
 - d. Thank you to Carrie and Addie Voris for their vision of the potential of the Sacred Garden and spearheading the work to develop a wonderful spiritual area on our campus.
 - e. Hannah Riley has expanded our office services and the acolyte program.
 - f. Thanks to the Vestry for their trust and support in his leadership and his ongoing work with COS’s many ministries
 - g. Two new staff positions have been approved by the Vestry to strengthen our COS ministries
 - i. Associate for Pastoral Care and Recovery Ministries Position which will include the Jubilee Homes Program
 - ii. Associate for Our Saviour Center and Contemplative Life Position
 - f. Recognition of Staff Members
 - i. Frank Chavez is retiring as Sexton of COS – A celebration of Frank’s service will be held Saturday March 26, 2022 in the Sacred Garden
 - ii. Bill Doulos is retiring in July 2023 – The year from July 2022 to July 2023 is the year of Jubilee to celebrate Bill’s work and devotion to Jubilee Homes
 - iii. Rose Gonzales will support the fund-raising efforts for all COS ministries including the Church’s Stewardship Program
 - iv. Father Thomas Ni will continue his management of the Chinese Ministry with the help of Mother Katherine Feng
 - v. Yuhadhi Sundaramoorthy has assumed the role of Human Resource Officer for all COS Programs and Ministries
 - h. What do we want our time together to be ? There is a time for everything – never too late !

8. Eric Miller, Outgoing Senior Warden
 - a. Reports that we are strong as a community and parish, we have survived many events and are moving forward united as we expand our Mission Planning and Strategic Planning.

9. Treasurer's Report
 - a. COS is financially sound
 - b. A more detailed financial report will be presented at Sunday March 27, 2022 forum

10. Junior Warden's Report/Property Chairman – John Vandercook
 - a. An anonymous \$ 20,00.00 gift was given to church and used to refurbish the Atwell Building to include a Bride's room and nursery
 - b. Cleaver Hall light system is being replaced
 - c. Sexton House was completely refurbished to be used as a rental property
 - d. Some tree on campus have died and replaced
 - e. A tree trimming program has been instituted
 - f. Brown Hall staircase has been refurbished
 - g. Two houses on Roses Road have been refurbished
 - h. Instituted a adopt the plant program
 - i. The Master light panel in the church has been replaced
 - j. Sacred Garden have been updated and trees planted
 - k. The mapping project has been completed for the campus
 - l. Actively recruiting for filming opportunities using the COS campus
 - m. An additional budget is needed to start preservation of the campus to include patio repair, replace of Cleaver Hall and Brown Hall roof tiles, and other safety requirement repairs for a total of \$45,000.00
 - n. Institute a termite program at a cost of \$6,000.00
 - o. Painting of the outside of the Church at the cost of \$35,000.00
 - p. Upgrading the sound system within the Church at a cost of \$20,000.00

11. Gratitude and Recognition
 - a. Thank you to John Balance for the Vestment cabinet he build for the Altar Guild
 - b. Thank you to Von Vine for his dedication to COS
 - c. Thank you to Russ Case for all he does for COS and Our Saviour Center
 - d. Thank you to Joanna Cory for leadership at the 10am Sunday Service
 - e. Thank you to Jonathan Burke for his lay leadership at the 8am Sunday Service
 - f. Thank you to Juli Kennedy for her work as Directress of the Altar Guild
 - g. Thank you to all the outgoing Vestry members for service on the Vestry
 - i. Eric Miller
 - ii. Ed Andersen
 - iii. Lisa Hsu
 - iv. Samantha Sun
 - v. Jane He

12. New Business/Questions and Answers
 - a. Why is the meeting being held in the Church – because meeting is being streamed and the technical audio/visual system is better in the Church
 - b. Kim Sirean requested further clarification in the position of the Associate for Pastoral Care and Recovery Ministries Position – clarification provided by the Rector
 - c. Carolyn Weirick thanked the COS Community for the years of fellowship and friendship as she is moving closer to her family and will no longer be attending services at COS
 - d. Dustin Seo thanked the congregation for welcoming his family, friends and him into the COS family
 - e. Thank you for Father Jeff for his dedication and work at COS

13. **Motion** made by Juli Kennedy and seconded by Peggy O'Leary to adjourn the Annual Meeting – motion approved.
14. Annual Meeting adjourned at 10:23 am

Attachments Special Annual Meeting Edition of the Messenger (February 27, 2022), Agenda for the February 27, 2022 Annual Meeting, The Last Sunday after the Epiphany Bulletin dated February 27, 2022 , Sign Sheets for COS Annual Meeting

Respectively submitted by
Patricia A. Beith
Vestry Clerk